

SAMPLE THANK YOU LETTER

(On Letterhead)

(Date)

To: Ms. Pat Buyer
Art Director/Buyer
Amiable Advertising

Subject: Slippery Snowmobile Photography Assignment

Dear Pat:

Thanks for the opportunity to bid on the Slippery Snowmobiles photography and for all your time spent in the process. You are a pleasure to work with. I am only sorry that we won't get to work together on the Slippery Snowmobiles campaign. Perhaps we will have the opportunity to do so in the future on another campaign.

If I can be of any service to you, please call. I will stay in touch and keep you informed of the new work I am doing.

Warm regards,

Happy Shooter